



Toronto Public Library Board – Draft Meeting Minutes

Meeting Details

Meeting Number: 09

Date: Monday, October 27, 2025

Time: 6:05 p.m. to 7:34 p.m.

Location: Toronto Reference Library, Boardroom, 789 Yonge Street and
via WebEx

Members Present (in person)

Alim Remtulla (Chair)

Jonathan Hoss (Vice Chair)

Soo Wong

Members Present (via WebEx)

Sakariya Ahmed

Deputy Mayor Paul Ainslie

Tamara Balan

Ben Liu

Regrets

Serda Evren

Amina Mohamed

Deputy Mayor Amber Morley

25-201 Call to Order

Alim Remtulla, Chair, called the meeting to order at 6:05 p.m. and welcomed all to the meeting.

Alim then introduced Moe Hosseini-Ara, City Librarian.

Moe recognized that it is important to acknowledge that the land on which Toronto Public Library is located is Indigenous. He indicated this is the traditional territory of the Haudenosaunee Confederacy, the Wendat, and the Mississaugas of the Credit First Nation. Toronto Public Library gratefully acknowledges these Indigenous nations for their guardianship of this land.

Moe then introduced the participants in the meeting.

25-202 Declarations of Conflicts of Interest

There were no *Declarations of Conflicts of Interest* by members of the Library Board at the October 27, 2025 meeting.

25-203 Approval of Agenda

Moved by Soo Wong, ***seconded by*** Jonathan Hoss:

That the Toronto Public Library Board:

1. *approves the agenda.*

Carried

Amendment of Agenda

Motions

See the following:

Moved by Jonathan Hoss, ***seconded by*** Soo Wong:

That the Toronto Public Library Board:

1. *amend the agenda to consider item #18 (Network Upgrade and Replacement – Award of Contract) ahead of item #15 (Pleasant View Branch Expansion and Renovation Project – Award of Construction Contract) to ensure quorum for voting items.*

Carried

25-204 Confirmation of September 29, 2025 Toronto Public Library Board Meeting Minutes

Moved by Soo Wong, **seconded by** Deputy Mayor Paul Ainslie:

That the Toronto Public Library Board:

1. confirms the minutes of the September 29, 2025 Toronto Public Library Board meeting.

Carried

25-205 Confirmation of September 29, 2025 Toronto Public Library Board Closed Meeting Minutes

Moved by Soo Wong, **seconded by** Jonathan Hoss:

That the Toronto Public Library Board:

1. confirms the minutes of the September 29, 2025 Toronto Public Library Board closed meeting.

Carried

25-206 Approval of Consent Agenda Items

Moved by Soo Wong, **seconded by** Sakariya Ahmed:

That the Toronto Public Library Board:

1. approves the consent agenda.

Carried

25-207 Business Arising from the Minutes

There were no *Business Arising from the Minutes* items at the October 27, 2025 meeting.

25-208 City Librarian's Report (Received by Consent)

That the Toronto Public Library Board:

1. receives the City Librarian's Report for information.

Carried

25-209 Communications

Moved by Soo, **seconded by** Jonathan Hoss:

That the Toronto Public Library Board:

1. receives the Communications Report for information.

Carried

Motions:

See the following:

Moved by Jonathan Hoss, **seconded by** Soo Wong:

That the Toronto Public Library Board:

1. refers Communication (a) to the Naming Committee for consideration.

Carried

25-210 Presentations:

There were no *Presentations* at the October 27, 2025 meeting.

25-211 TPL Board Education – Young Voices

Lisa Heggum, Senior Manager, Youth Services, Susan Kernohan, Senior Services Specialist, Youth Services, and Cat Lee, Young Voices Teen Council Volunteer, delivered a presentation on the Young Voices magazine.

The presentation provided a comprehensive overview of the publication's sixty-year history and collaborations with the Young Voices Teen Council and teens at various library branches. Cat highlighted her positive experience contributing to the magazine and taking part in its related programming.

Moved by Soo Wong, **seconded by** Jonathan Hoss:

That the Toronto Public Library Board:

1. receives the Young Voices presentation for information.

Carried

Items for Action

25-212 2026 Operating Budget - Submission

Moe Hosseini-Ara, City Librarian, Marco Cuoco, Director, Finance & Chief Financial Officer, and Alice Yu, Senior Manager, Budget & Financial Reporting presented highlights of the operating budget to the Board.

Moved by Jonathan Hoss, seconded by Soo Wong:

That the Toronto Public Library Board:

1. *approves the 2026 operating budget submission of \$280.790 million net (\$301.919 million gross), which represents a \$26.246 million net (\$28.618 million gross), or 10.3%, increase over the 2025 operating budget as detailed in Attachment 1, and is comprised of:*
 - a. *a base budget of \$280.225 million net (\$299.680 million gross), which represents an increase of \$25.681 million net (\$26.379 million gross), or 10.1%, and is comprised of:*
 - i. *annualization of prior year approvals of \$11.075 million net (\$10.262 million gross), or 4.4%*
 - ii. *base budget changes for incremental staffing and benefit costs of \$10.938 million net and gross, or 4.3%; and*
 - iii. *other base budget changes of \$3.667 million net (\$5.178 million gross), or 1.4%.*
 - b. *service enhancement requests totalling \$0.565 million net (\$2.239 million gross), or 0.2%.*

Carried

25-213 2026-2035 Capital Budget – Submission

Moe Hosseini-Ara, City Librarian, Marco Cuoco, Director, Finance & Chief Financial Officer, and Alice Yu, Senior Manager, Budget & Financial Reporting presented highlights of the 2026-2035 capital budget to the Board.

Moved by Deputy Mayor Paul Ainslie, **seconded by** Sakariya Ahmed:
That the Toronto Public Library Board:

1. *approves the 2026-2035 Capital Budget and Plan submission of \$102.129 million gross (\$53.666 million debt) for 2026 (including \$1.732 million of 2025 carry forward) and \$697.695 million gross (\$488.075 million debt) over 2026-2035, comprised of 19 projects as detailed in Attachment 1;*
2. *approves the TPL Capital Delivery Constraints, or unfunded project list, totalling \$0 gross and debt in 2026 and \$343.929 million gross (\$162.734 million debt) over 2026-2035, comprised of nine project as detailed in Attachment 2;*
3. *authorizes staff to forward this capital budget submission to the City for consideration.*

Carried

25-214 Northern District Branch Property – Transfer of Ownership to City of Toronto

Marco Cuoco, Director, Finance & Chief Financial Officer reviewed highlights of the report for the Board.

Moved by Soo Wong, **seconded by** Tamara Balan:
That the Toronto Public Library Board:

1. *approves the transfer of the ownership interest held by the Toronto Public Library in the property known municipally as 40 Orchard View Boulevard, the site of the Northern District branch, to the City of Toronto, for \$2.00, subject to the following:*
 - a. *City Council approves a long-term lease with Stanley Knowles Housing Co-operative on terms satisfactory to Corporate Real Estate Management in consultation with the Housing Secretariat and the City Librarian;*

- b. *City Council approves the transfer of the property at 40 Orchard View Boulevard to the City of Toronto;*
 - c. *Toronto Public Library Board's authority and interests continue to be respected throughout the process; and*
- 2. *authorizes the City Librarian to act on its behalf to execute the title transfer, any other ancillary documents and enter into any required agreements.*

Carried

25-215 Network Upgrade and Replacement – Award of Contract

Steve Till-Rogers, Director, Digital Strategy & Chief Information Officer reviewed highlights of the report for the Board.

Moved by Ben Liu, seconded by Soo Wong:

That the Toronto Public Library Board:

- 1. *approves a commitment to spend up to \$15,590,182, excluding Harmonized Sales Tax (HST) with OnX Enterprise Solutions Ltd. for the supply and delivery of Cisco and Cisco-Meraki Network Equipment and Products, Maintenance and Support, Managed Services and Professional Services, October 2025 to December 2028.*

Carried

25-216 Pleasant View Branch Expansion and Renovation Project – Award of Construction Contract

Alyssa van Graft, Director, Enterprise Projects and Facilities Management, and Susan Martin, Senior Manager, Branch Capital Plan & Implementation, and Shirley Lee, Senior Manager, Facilities Capital Projects reviewed highlights of the report for the Board.

Moved by Deputy Mayor Paul Ainslie seconded by Soo Wong:

That the Toronto Public Library Board:

- 1. *approves a commitment with Chandos Construction LP for the Pleasant View Branch Expansion and Renovation Project with a total value of \$7,878,744 excluding Harmonized Sales Tax (HST) comprised of:*
 - a. *an award of construction tender, being the lowest compliant bid, at a cost of \$7,162,744;*

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- b. a 10% contingency of \$716,000.*
- 2. approves closure of the Pleasant View branch for construction for approximately two and half years, beginning November 2025.*

Carried

25-217 Pleasant View Branch Expansion and Renovation Project – Increase to Architect Contract

Alyssa van Graft, Director, Enterprise Projects and Facilities Management, and Susan Martin, Senior Manager, Branch Capital Plan & Implementation, and Shirley Lee, Senior Manager, Facilities Capital Projects reviewed highlights of the report for the Board.

Moved by Jonathan Hoss ***seconded by*** Soo Wong:

That the Toronto Public Library Board:

- 1. approves an increase to the contract with Lebel & Bouliane Inc. for architectural services for the Pleasant View Branch Expansion and Renovation Project in the amount of \$240,163, excluding HST, which increases the contract value to \$759,097, excluding HST.*

Carried

25-218 Security Camera Policy

Motions:

See the following:

Moved by Jonathan Hoss, ***seconded by*** Soo Wong:

That the Toronto Public Library Board:

- 1. defer Item number 17: Security Camera Policy; and Item number 23: Reimagining tpl.ca (the Digital Experience Platform Project)- Update to the December meeting due to the ability to maintain quorum.*

Carried

25-219 Renewal of Sponsorship and Naming of the Summer Reading Club (Approved by Consent)

That the Toronto Public Library Board:

- 1.** *approves the renewal of the TD Bank Group sponsorship of the summer reading club for 2026-2028 according to the terms and conditions outlined in this report;*
- 2.** *approves the renewal of the naming of the Library's summer reading club as the TD Summer Reading Club;*
- 3.** *approves the proposed sponsorship amount provided in Confidential Attachment 2;*
- 4.** *releases the amount of the sponsorship renewal once the contract is signed; and*
- 5.** *authorizes and directs staff to take the necessary actions to give effect thereto.*

Carried

25-220 Elevator Maintenance and Repair Services – Award of Contract (Approved by Consent)

That the Toronto Public Library Board:

- 1.** *award a contract to Bruce Elevator Service Ltd. for elevator maintenance and repair services for a total potential value of \$3,770,364 excluding Harmonized Sales Tax (HST), comprised of:*
 - a.** *a five-year base term from November 1, 2025, to October 31, 2030, with a contract value of \$1,732,851; and*
 - b.** *five one-year option renewal periods, subject to satisfactory performance and at the sole discretion of the City Librarian, for a total potential additional contract value of \$2,037,513, comprised of:*
 - i.** *November 1, 2030, to October 31, 2031, for \$383,755*
 - ii.** *November 1, 2031, to October 31, 2032, for \$395,288*
 - iii.** *November 1, 2032, to October 31, 2033, for \$407,147*
 - iv.** *November 1, 2033, to October 31, 2034, for \$419,361*
 - v.** *November 1, 2034, to October 31, 2035, for \$431,942*

Carried

25-221 Holiday Closures 2026 & January 2027 (Approved by Consent)

That the Toronto Public Library Board:

1. *approves the schedule of holiday closures for 2026 and January 2027 as provided in Attachment 1.*

Carried

Items for Information

25-222 Toronto Public Library Board – 2026 Proposed Meeting Schedule (Received by Consent)

That the Toronto Public Library Board:

1. *receives the Toronto Public Library Board – 2026 Proposed Meeting Schedule for information.*

Carried

25-223 Reimagining tpl.ca (the Digital Experience Platform Project) - Update

Motions:

See the following:

Moved by Jonathan Hoss, ***seconded by*** Soo Wong:

That the Toronto Public Library Board:

1. *defer Item number 17: Security Camera Policy; and Item number 23: Reimagining tpl.ca (the Digital Experience Platform Project)-Update to the December meeting due to the ability to maintain quorum.*

Carried

25-224 Adjournment

Moved by Jonathan Hoss, ***seconded by*** Soo Wong:

That the Toronto Public Library Board:

1. *adjourns the October 27, 2025 Toronto Public Library Board meeting.*

Carried

The meeting ended at 7:34 p.m.

Signed:_____